

Privacy Collection Notice – personal information about a student collected/provided by a VET Coordinator/teacher for VET Awards

The School Curriculum and Standards Authority (the Authority) collects personal information through this application for the purposes of administering vocational education and training (VET) processes.

The collection of personal information enables the Authority to make informed decisions regarding VET awards outcomes.

Where personal information about students is provided, the VET Coordinator/teacher must ensure that each student has been informed of this collection notice and confirm student consent by ticking the *Student Consent Declaration*.

The *Student Privacy Collection Notice – VET Awards* can be accessed via [provide link]

Personal information collected may be disclosed to the Authority's authorised personnel or committees involved in evaluating this application, determining VET awards outcomes or contacting the applicant about the decision.

If the Authority wishes to disclose the personal information collected for purposes other than those stated, a consent will be requested unless the disclosure is permitted under or by law.

The collection of this information is authorised under the *School Curriculum and Standards Authority Act 1997*.

Further information about this collection can be obtained from the Programs and Vocational Studies team at VETawards@scsa.wa.edu.au.

Requests to access or correct personal information should be directed to the Authority's Freedom of Information (FOI) Officer at FOI@scsa.wa.edu.au, or by referring to the Authority's *Public Information Statement* available at <https://scsa.wa.edu.au/forms/freedom-of-information>

More details about how the Authority collects, manages, and uses personal information is available in its *Privacy Policy* and *Privacy Policy Principles* at <https://www.scsa.wa.edu.au/privacy>

Student consent Declaration

I acknowledge that the student/s has read and understood this notice and has provided their consent to the collection of their personal information. **Insert tick box**